AdP 4500 Timeclock Series

**Advanced functionality and display capability**

The AdP 4500 Timeclock is an advanced data collection device for use with Enterprise eTIME®, ADP’s time and attendance software. Employees simply swipe a badge or enter a personal identification number to record their “in” and “out” punches. From the timeclock, they can allocate labor to different departments, check their hours and vacation time, or enter tips.

Programmable function keys allow easy customization of the timeclock, including such advanced functions as one-touch transfer between departments. The 4500 Timeclock communicates with an office workstation running Enterprise eTIME via Ethernet or a modem.

**FEATURES & BENEFITS**

**Accepts barcodes or PINs:** Employees clock in and out by swiping a card or keying in a personal identification number.

**On-screen confirmation:** Acknowledges that the swipe or PIN has been recognized by displaying the employee’s name.

**Labor account transfers:** Employees press a function key or enter a department number to bill their hours to a particular project or department. Allows easier, more accurate labor accounting.
Tip entry: Employees can report additional wages by entering tips directly into the timeclock.

Integrated HID Proximity Reader: Employees simply hold their card within a few inches of the 4500 Timeclock to record “in” and “out” punches. The 4500 Timeclock with integrated HID proximity reader, makes it possible for employees, to now use a HID proximity badge, for both attendance purposes and building access.

Programmable function keys: With just a single touch, employees can check their vacation time, view hours worked, or allocate time to different departments. You determine what each key will do. By displaying a new menu, you can have the same set of keys activate completely new functions!

4.7” x 4.7” VGA display: Lets you display detailed information for complex transactions, such as adding punches. Employees can scroll up and down to see additional data and options.

Alpha-numeric keypad: Supports labor account numbers or department labels containing letters, numbers, or both.

Editing with audit trail: Supervisors can edit employee punches right at the terminal using a password and special badge. A full audit trail is recorded.

Integrated 10/100 MB Ethernet: Makes it easy to link the timeclock to an office workstation running Enterprise eTIME.

“Softload” updates: No need to replace your timeclock with a more advanced model. You’ll be able to add new features via a software update from your workstation.

2-Hour battery backup: If power is lost, data is stored for up to 90 days. Optional battery backup allows continued use of the timeclock for up to 2 hours.

TIMECLOCK SPECIFICATIONS

Case: Black, advanced polycarbonate/ABS resin
Dimensions: 10.75” W x 11.75” H x 4” D
Screen Display: 4.7” x 4.7” LCD, backlit
Memory: 8 MB flash, 16 MB RAM
Weight: Shipping weight: 5 lbs.
Power Supply: 50/60 Hz 110/220 V transformer
Power Requirements: 100 – 240v, 1.5A max
ADP 4500 Timeclock Series

Host Communications – Ethernet: 10/100 Megabit, auto-sensing

Modem: v.90, 56 kbps

Communication Protocol: TCP/IP, XML, embedded HTTP server. Modem communication uses TCP/IP over PPP.

Keypad: Silicon elastomer numeric keypad plus 8 programmable soft keys (8th key can be programmed to provide another screen of 7 soft keys).

Operating Environment: 32° to 104°F (0° to 40° C), 10%-95% non-condensing humidity.

AC Surge Protection: Withstands AC power surges induced by lightning, local power company or inductive switching transients as tested in accordance with IEEE Standard 587.